

DEPARTMENT OF PUBLIC ADMINISTRATION

Govt. College Ropar

Session: (2020-21)

Teaching Plan B.A-III (Semester-V)

Sub: Public Administration

Paper : Local Government In India (With Special Reference to Punjab)

S. No	Topics to be Covered
WEEK I	Local Government : Meaning and Significance.
WEEK II	Evolution of Local Government in India Since 1882.
WEEK III	Deputy Commissioner: Appointment, Functions and Role in Local Government.
WEEK IV	Panchyati Raj: Concept And Significance.
WEEK V	The 73rd Constitutional Amendment Act.
WEEK VI	Gram Sabha : Composition and Functions . Revision of Complete Syllabus
WEEK VII	Gram Panchayat, Panchayat Samiti and Zila Parishad- their Composition, Functions , Source of Finance.
WEEK VIII	Panchayat Secretary, Block & Development Panchayat Officer (B.D.P.O).
WEEK IX	Urbanisation- Meaning and Concept; Problems of Urbanisation in Punjab.
WEEK X	The 74rd Constitutional Amendment. Types of Municipalities
WEEK XI	Municipal council; Structure, Functions, Sources of Finance, President and Executive Officer.
WEEK XII	Municipal Corporation: Structure, Functions, Sources of Finance, Mayor and Commissioner And Assignment
WEEK XIII	State Control over local Bodies
WEEK XIII	State Finance Commission: Composition and Functions
WEEK XV	District Planning Committee And Revision
WEEK XVI	MST Exam

Nirmal

Dr. Nirmal Singh
(Head of Dept.)

Jatinder Singh
Principal

Govt. College, ROPAR

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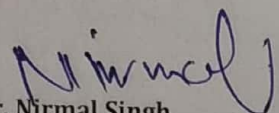
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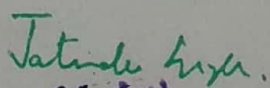
Teaching Plan B.A-III (Semester-VI)

Sub: Public Administration

Paper : - Development Administration In India (With Special Reference to Punjab)

S. No	Topics to be Covered
WEEK I	Development administration: Meaning, Nature, Scope & Significance.
WEEK II	Features of Developed & Developing Countries.
WEEK III	Comparative Public Administration: Meaning , Nature and Scope
WEEK IV	Planning in India : Meaning & Objective.
WEEK V	Planning Machinery : Niti Ayog, National Development Council, State Planning Board.
WEEK VI	Class Test & Revision
WEEK VII	Public Enterprise : Meaning & Forms (Development, Corporation & Company)
WEEK VIII	Parliamentary Control over Public Enterprises.
WEEK IX	India as a welfare and Socialist State.
WEEK X	Welfare of Scheduled Castes, Backward Classes in Punjab.
WEEK XI	Discuss Objective Questions / Assignments
WEEK XII	Central Social Advisory Welfare Board
WEEK XIII	State Social Welfare Advisory Board of Punjab
WEEK XIII	Punjab State Women Commission : Composition and Functions
WEEK XV	Revision
WEEK XVI	MST Exam


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Teaching Plan: B.A-III(Semester-V)

Sub: Police Administration

Paper: Organization Behavior With Special Reference to Police Administration

S. No	Topics to be Covered
WEEK I	Organizational Behavior ; Concept, Nature and Significance.
WEEK II	Foundations of Oranizational Behaviour - Scientific Management
WEEK III	Human Relation.
WEEK IV	Class Test & Revision
WEEK V	Motivation : Concept and Theories - Maslow's Need Hierarchy
WEEK VI	McGregor's Theory X & Y.
WEEK VII	Morale : Concept and Factors to Build up Morale in India Police.
WEEK VIII	Class Test & Revision
WEEK IX	Communication: Concept , Process, Type.
WEEK X	Communication Barriers, Communication Modes in Indian Police.
WEEK XI	Decision - Making : Concept; Types : Leadership : Concept and Qualities.
WEEK XII	Discuss Objective Questions / Assignments
WEEK XIII	Oranizational Change : Concept ; Rational and Resistance to Change.
WEEK XIII	Organizational Development : Concept and Rationale.
WEEK XV	Revision
WEEK XVI	MST Exam

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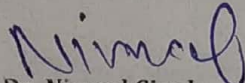
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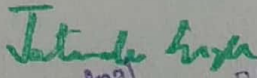
Session: (2020-21)

Teaching Plan: B.A-III(Semester-VI)
Paper: - Law and Police Administration

Sub: Police Administration

S. No	Topics to be Covered
WEEK I	Jurisdiction (Section 1-5)
WEEK II	General Explanations (Sections 6 - 52 -A)
WEEK III	Punishments (Sections 53, §3A, 54, 55, 60, 63, 73).
WEEK IV	Joint & Constructive Liability Section 34 & Section 149.
WEEK V	Abetment (Section 107 & 108)
WEEK VI	Criminal Conspiracy (Sections 120- A, 120- B)
WEEK VII	OFFENCES Bailable and Non- Bailable Offence
WEEK VIII	Class Test & Revision
WEEK IX	Cognizable and non - cognizable Offence
WEEK X	Summons Case Warrant Case
WEEK XI	Public Prosecutor
WEEK XII	Discuss Objective Questions / Assignments
WEEK XIII	POWERS OF POLICE OFFICER: Lodging of First Information Report (FIR) (Section 154) & Effects of Refusal to lodge FIR
WEEK XIII	Power of Police to Investigate.
WEEK XV	Arrest (Section 41) & Rights of Arrested Persons Search (Section 165).
WEEK XVI	MST Exam


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